

GELDESTON PARISH COUNCIL

Minutes of the meeting of the Parish Council, held on Wednesday 12th September 2018, Village Hall GELDESTON 7.30PM



Parish Councillors present: P. Dawnay (Chairman), A. Norman (Vice-chair person), L. Rowntree, L. Keep and R. Ashe arrived late

1. Chairman's Welcome

- a. To receive apologies for absence. - Cllr Ansell.
- b. To receive declarations of interest other than those registered with South Norfolk District Council. – None.
- c. 7 members of the public were present.

2. Minutes of last meeting

- a. To approve minutes of the meeting held on 11th July 2018. The minutes were proposed as an accurate record. (Prop: LK; Sec: AN), all in agreement (4), councillors present.

3. Matters of report and action points

- a. To receive an update on the standing speed watch and agree any action: A committee has been set up, looking into having an additional station point in Station Road. The Tidings has suggested that this is not doing very well. This is not the case, although there are some difficulties in identifying make, model, colour and registration number while the vehicle is speeding past.
Cllr Ashe arrived 7.37pm
The Parish Partnership for a speed awareness machine is still available supporting a 50% funding. **Action PD** to look into where we can site it.
- b. To discuss the damage to Heath Road caused by beet lorries: This is still outstanding and no report been given by Highways as to why this is still outstanding. The chairman reported that this is unsatisfactory. **Action Clerk** to chase again!
- c. Update on the disabled car parking space in Kells Way: This is still outstanding and no report been given by Highways as to why this is still outstanding, despite numerous requests for updates. Close for the time being.
- d. Update on the blocked drain by the village hall: The Clerk has logged an additional job to get the drains power jetted ENQ900137985. **Action Clerk** To report this to the drain care team and environmental services.
- e. To receive an update on the policies that need to be reviewed and signed off. All, apart from the standing orders have been reviewed and these are on the website. The new standing

orders were discussed and adjustments noted. **Action Clerk** to amend them for adopting at next meeting.

- f. To receive an update on the Councillors updating their declarations of interest: This was noted.
- g. To receive an update on the Councillor vacancy and agree a way forward: It was noted that Councillor vacancies cannot be appointed within the 6 months prior to election on 2nd May 2019.

4. Chairperson's report: none reported

5. New issues

- a. Reports from the County Councillors: No Councillors attended the meeting.
- b. **The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only.** A member of the public reported the following: a Give Way sign as drivers approach Geldeston Hill-Station Road from the Street. The sign is barely visible. A 30mph reminder sign as you go south down Station Road is not visible due to the hedge.
- c. To receive an update on the village hall and agree the Council providing any extra support: The Village Hall Trustee's reported that they are at the final stage, the final push. They have kept to the budget that was originally set. Cash flow is now a little tight and would like some help in completing the refurbishment. Cllr Ashe stated that he thought they had done a wonderful job. Proposed to go ahead with the donation of £3700. (Prop: RA; Sec: AN), all in agreement. There was talk on the pricing hire structure and whether to charge more for outsiders.
- d. To agree 2019 meeting dates: 9th January 2019, 13th March, 8th May, 10th July, 11th September and 13th November. It was agreed that the Annual Parish Meeting would follow the Annual Meeting of the Parish Council on 8th May.
- e. Update on the situation regarding the play area. **Action Clerk** to source a list of grant funding that is available from LCPAS. There was 32% response for what equipment the residents would like. **Action Clerk** to source ownership of the goal post land and see whether we would be able to use it. There will be a need for the following:
 - i) Letter of permission to seek information and costings for the play equipment.
 - ii) Sustainability of the program, the need to address current uses.
 - iii) Committee – date of set up.
 - iv) The need to receive a quote.

It was proposed to appoint a sub-committee with Vanessa and Lydia as members. (Prop: AN; Sec: RA) all agreed. **Action Clerk** to sort out the Terms of Reference for this sub committee. It was noted that this committee would have no authority to spend money, all decisions would need to go to the parish council.

- f. To receive an update on Cllr Ansell grant and funding training course: The Clerk reported that this was a very useful course and that they would be able to help with form filling and advice on which funding authorities to apply too.

- g. To appoint Deputy RFO to work alongside Cllr Ashe: Cllr Rowntree volunteered to work with Cllr Ashe for the precept and budget calculations and the annual return. (Prop: AN; Sec: LR) all agreed.
- h. Clerk's report –
Job logged ENQ900137981, for the replacement concrete bollard after the vehicle accident. Note that there will be a playground inspection in September.
The noticeboard needs replacement cork. The council agreed to spend up £60 on this.

6. Finance

- a. To approve invoices for payment

14/07/2018	HMRC	NI and Tax (June)	DD	41.80
31/07/2018	Staff	Salary July	SO	184.55
14/08/2018	HMRC	NI and Tax (July)	DD	41.80
31/08/2018	Staff	Salary August	SO	184.55
09/09/2018	HMRC	NI and Tax (August)	DD	41.80
12/09/2018	Clinks Care Farm	Grounds Maintenance	101068	414.00
12/09/2018	Local Council Public Advisory Service	Grants and Funding Course	101069	40.00
12/09/2018	Cllr I Ansell	Mileage reimbursement	101070	36.45

And to agree any additional payments by the meeting date. Anglian Water £18.47, cheque 101071

(Prop: PD; Sec: RA) all in agreement

- b. Bank balances to 14th August 2018

Community Account	£13,784.29
Business Premium	£ 6,300.57
- c. To receive an update on the budget summary: It was noted that we had received the last payment of composting credits. The Poors Trust charges have gone up.

7. Updates from village committees & groups

- a. Village Hall Management Trustees: Already updated
- b. GREEN project: A report was sent to the Clerk, who noted -
Volunteers pulled up a lot of ragwort as they do every year.
They are hoping some volunteers will do some hedge work, probably in November.
The field is still used by dog walkers but there has been no complaints about fouling.
Jonathan Chapman has kindly cut the playing field again this year. Cllr Norman noted and thank you to Jonathan, Alan, Jolyon and the green project group. **Action Clerk** to send a letter of thanks.
- c. Footpath Group. – This will be replaced in the future with the Playground Committee.

8. Planning applications and other planning matters

- a. South Norfolk District Council. –
- b. Broads Authority –

9. Correspondence

- a. To note correspondence sent and received. Noted

Date of next parish meeting: Wednesday 14th November 2018, 7.30pm

There being no further business the meeting closed at 9.15pm

Signed: (Chairman) 14th November 2018