

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on accruals and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

Geldeston Parish Council

County area (local councils and parish meetings only):

South Norfolk

Financial year ending 31 March 2025

Prepared by (Name and Role):

Tina Bunn - Clerk RFO

Date:

08/04/2025

	£	£
Balance per bank statements as at 31/3/25:		
Barclays Savings	28.29	
Unity Savings	10,882.01	
Unity Current Account	9,074.70	
[add more accounts if necessary]		
account 4		
account 5		
account 6		
account 7		
account 8		
		19,985.00
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/xx		
Net balances as at 31/3/25 (Box 8)		19,985.00