



**Parish Council Meeting
Friday 20th May 2022, 7.30pm.**

**To be held in the Village Hall
AGENDA**

Notice is hereby given that you are summoned by the Chairman to attend the next meeting:

Members of the press and public are welcome to attend and there will be an opportunity for public participation after agenda item 7a.

Tina Newby

**Clerk to the Council
13th May 2022**

1. To appoint a Chairman

- a. To agree to appoint a chairman
- b. Chairman to sign the declaration of office for chairman

2. To appoint a Vice-chair person

3. Chairman's Welcome

- a. To receive apologies for absence.
- b. To receive declarations of interest other than those registered with South Norfolk District Council.
- c. To record the number of members of the public present.

4. Minutes of last meeting

- a. To approve minutes of the meeting held on 9th March 2022.

5. Matters arising from last meeting and outstanding actions:

- a. (July 5b) Cllr Ansell to update the dog bin map.
- b. (July 5b) Clerk to obtain prices for bins and emptying.
- c. (November 5b) Discuss the update on the Station Road fence and agree any action:

- d. The land in Kells Way, the issues with the football and the cars parking, Planning departments response
- e. 5b (March 2022) Provide a dog bin on the allotment site (Prop: IA; Sec: DS) 5 in favour one abstained.
Kells Meadow sign, No through Road. **Action Clerk** to ask for an additional sign check to see if it is Kells Meadow/Kells Way.
There are no white lines between Kells Way and the The Street – no give way signs.
Action Clerk to check when the roads are going to be swept, by the Rangers.
- f. To discuss and agree the outstanding Barclays mandate.

6. Chairperson's report

7. New issues

- a. Reports from the County Councillors and District Councillors.
- b. **Parish 10 - The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only**
- c. To receive an update on the Let's Play 21 project,
Discuss the change of name of the sub committee and change of Terms of Reference, and agree any action
- d. To discuss and agree the findings from the Internal Control Report, completed by Cllr Ansell.
- e. To discuss the Internal Auditor Report, and agree any action.
- f. To note the AGAR internal Audit report
- g. To agree Section 1 of the AGAR Annual Governance, page 4
- h. To agree Section 2 of the AGAR Accounting Statement, page 5
- i. Issues from Councillors (for information only).
- j. Clerk's report:
To discuss and agree the changes in home working charges.
To agree the additional over time charges for the last two months. 10 hours.
To note the back dated pay from April 2021 at 1.75%.

8. Finance

- a. To approve invoices for payment
- b. To note Bank balances *will be reported at the meeting*
- c. To note the approval of the bank reconciliations.

9. Updates from village committees & groups

- a. Village Hall Management Trustees.
- b. GREEN project.

c. Conservation Area

10. Planning applications and other planning matters

a. South Norfolk District Council. None

b. Broads Authority.

Update on previous applications. SNC updates

11. Correspondence:

Date of next parish meeting: 13th July 2022

Tina Newby

Clerk

Geldeston Parish Council

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