

# GELDESTON PARISH COUNCIL

## Meeting of the Parish Council Held on Wednesday 13<sup>th</sup> November, Village Hall GELDESTON 7.30PM



Parish Councillors present: I. Ansell (chairman), I. Ashfield, J. Crowfoot, and L. Keep.

### 1. Chairman's Welcome:

- a. To receive apologies for absence. – Apologies received for Cllrs Rowntree and Dawney
- b. To receive declarations of interest other than those registered with South Norfolk District Council. – None. *It has been noted that Cllr Ansell is on the Village Hall Committee, Cllr Crowfoot is on the Village Hall Committee, the Church Committee and the editor of the Tidings.*
- c. Members of the public were present. 7 members and 2 District Councillors.

### 2. Minutes of last meeting:

- a. To approve minutes of the meeting held on 11<sup>th</sup> September 2019. The minutes are proposed as being an accurate record (Prop: LK; Sec: JC), all in agreement.

### 3. Matters of report and action points

- a. To receive an update on the war memorial and agree any action. – *ongoing*, **Action Clerk** to check for grants next year as it is 75 years anniversary.
- b. To receive an update on the request for a map of dog bins in the parish and agree any action - Thank you to a parishioner for the map they have created.
- c. To receive an update on the grant forms for the Let's Play project and agree any action – We will need a final total soon to be able to fund raise and apply for grants. Start a funding working party which will include Cllrs Ansell, Keep, Vanessa and Emma.
- d. To receive an update on the Barclays mandate change and BACS payments and agree any action – The Clerk now has access to online banking. No other councillor has access yet. **Action Cllrs Ansell and Rowntree** to chase up their internet access.
- e. To receive an update from Cllr Ashfield, on the additional location in Station Road for Speed Watch – Cllr Ashfield is looking into this, there is two locations in Station Road, already. LL has offered to train any new volunteers. **Action LL** to put a note in the Tidings, asking for volunteers.
- f. Cllr Keep to provide an update on the Old Rectory dangerous entrance and agree any action. - To be discussed under 5c.
- g. To receive an update on the return of the street library and agree any action – obtaining estimates.

- h. Cllr Ansell to provide a list of fencing contractors for the Let's Play Project – sourcing 3 quotes.
- i. To receive an update on the closed footpath at Kells Way, and agree any action – Saffron footpath has been reopened. However, the loose stones a problem. **Action Cllr Crowfoot** to talk to the developers.
- j. To receive an update for the request of an additional dog bin in the Church area and agree any action. *£106.80 per year to empty twice a week. Bin cost £90.85.* – The quote was discussed (Prop: LK; Sec: JA) all in agreement. Order Dog bin, plus metal lining. To be put in the Church Yard next to the bin. Councillors will install once received.
- k. To receive an update regarding the incident in Yarmouth Road. To discuss the update from Cllrs Ansell and Crowfoot regarding the letter to Highways – Cllr Stone has reported that there I no report yet from the network safety team. **Action outstanding Cllrs IA and JC** to provide a report from GPC to the highways department.
- l. Cllr Ansell to speak to the owners at the junction of Stockton Road to request an installation of a mirror – Cllr Ansell has contacted them and awaiting a response.
- m. To receive an update on quotes obtained for the leaning tree in Stone Pit – It was agreed to go with the quote provided already, as the contractor will be at the neighbouring property. Invoice should be sent directly to us. (Prop: IA; Sec: LK) All agreed.
- n. The Clerk to write to Clink Care Farm with Cllr Crowfoot's concerns about cutting the grass – **Action Clerk** to write nearer the grass cutting season.

**4. Chairperson's report:** None

**5. New issues**

- a. Reports from the County Councillors. Two councillor's one report. There is funding available, members grant fund and locality grant fund, there is a short expiry date.
- b. **The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only** – Stockton Hill, drain area all blocked up by the junction. **Action Cllr Crowfoot** to report this.  
 Church Yard hedges are looking good, but the waste has not been removed and is an eyesore. **Action Cllr Crowfoot** to report this to the PCC.  
 The village sign was discussed **Action Cllr Ansell** to take down and store over the winter.  
 There is need of a ramp next to the mobility access for the village hall, we need a drop kerb. **Action Clerk** to look into this and report back to LL  
 Trees have been cut and left on the path; pedestrians cannot pass them without going on the road. Cllr Crowfoot, confirmed that they will be removed.  
 Green Project, they are a lot of plastic that is brittle, which is from the tree covers, this needs tidying up.  
 There is a need for volunteers to be part of the Green Project.  
 The hedge cuttings from Station Road have not been cleared, **Action Cllr Ansell** to chase the contractor to clear.

- c. To discuss the email regarding the mirror requested by Cllr Keep and the potholes in the drive, and agree any action – GPC agreed to contribute, due to the fact the church is a public building and accessible to the public. **Action Cllr Ansell** to speak to the PCC and obtain quotes, 3 needed. Payment will be split four ways.
- d. To discuss the budget requirements for next year – A working party is needed for the budget calculations. This needs to be done before Christmas.
- e. To receive an update on the SAM2 machine, Memorandum of Understanding and the schedule – The SAM2 was agreed to face the same way in one direction for 4 weeks then move. The schedule will be put on the website, liaise with Speed Watch regarding the locations. GPC will have for 8 weeks then pass to Ellingham and Kirby Cane for 8 weeks. **Action Clerk** to put on website.
- f. To review and agree next year's meeting dates, as stated below:  
 2<sup>nd</sup> Wednesday bi-monthly:  
 8<sup>th</sup> January  
 11<sup>th</sup> March  
 13<sup>th</sup> May, Annual Parish Meeting, Annual Meeting of the Parish Council, starting at 6pm  
 8<sup>th</sup> July  
 9<sup>th</sup> September  
 11<sup>th</sup> November  
  
 All other meetings start at 7.30pm.  
  
 All agreed, LL to confirm the bookings.
- g. To review and adopt the Grievance Policy and Safeguarding Policy – ongoing.
- h. To receive an update on the councillors training - Cllr Ashfield reported that he had enjoyed both evenings, and learnt a great deal. Cllr Crowfoot is yet to attend.
- i. To discuss the email regarding the Fisher Theatre and agree any action. This is just a note regarding the fund raising needed for the Fisher Theatre, if anyone is interested. There is £25,000 left to find.
- j. Issues from Councillors (for information only):  
 JC would like to thank the council for the donation to the Tidings. The printing is done entirely on a voluntary basis and will changing to commercial printing.
- k. Clerk's report (for information only): The update on the Travellers, the owner of the land has been notified and it is in his hands now.

## 6. Finance

- a. To approve invoices for payment.

14/09/2019	HMRC	Tax and NI	<b>DD</b>	43.00
16/09/2019	NALC	VAT Training	<b>101082</b>	42.00
20/09/2019	Playsafety LTD	RoSPA	<b>101092</b>	86.40

28/09/2019	Staff	September Salary	<b>SO</b>	188.95
09/10/2019	Staff	Additional salary	<b>101093</b>	39.18
09/10/2019	Geldeston Trust	Allotment rent	<b>101094</b>	200.00
09/10/2019	Norfolk PTS Waveney Group of Parishes	Councillor Training	<b>101095</b>	48.00
09/10/2019	Parishes	Grant for Tidings	<b>101096</b>	100.00
14/10/2019	HMRC	Tax and NI	<b>DD</b>	52.48
28/10/2019	Staff	October Salary	<b>SO</b>	188.95
13/11/2019	Staff	Additional salary	<b>xx</b>	39.18
13/11/2019	Norfolk PTS	Councillor Training	<b>xx</b>	44.00

And to agree any additional payments by the meeting date. None

Total agreed to spend this meeting was £83.18. (Prop: IA; Sec: LK) all agreed.

- b. Bank balances to 6<sup>th</sup> November 2019  
 Community Account £14,621.10  
 Business Premium £24,647.83 [*CiL money has been transferred, as ring fenced for the Let's Play Project*]
- c. To receive an update on the budget summary – Budget is doing fine at the moment.
- d. To receive approval of the outstanding bank reconciliations this year and agree any action – the outstanding ones have been approved by Cllrs Rowntree and Keep. **Action Clerk** to sort out the bank reconciliations for October.

**7. Updates from village committees & groups**

- a. Village Hall Management Trustees – improved events, sound panel on the ceiling is working brilliantly.
- b. GREEN project. – JRO expressed a thank you to the Council and the volunteers. He has been involved in the project since 2010. The Chapmans, have been cutting the field and paying for the hedge to be cut by the roadside, thank you to them.  
 MS will lead the project for one year, but would like some help. Help will be needed with PR, weeding/ragwort, trim and keep good the field and the orchard. All this is needed to be done. Younger people would be welcome.
- c. Let's Play Project – there is a questionnaire to approve the final designs. Quotes to be obtained for the ground work, by qualified risk assessed contractors. The Wherry Pub has stopped doing the jar collection. We have set up a fundraising working group to help raise the funds needed. Play equipment will cost in the region of £55,000, but we need to include the cost for the ground work and the fencing. Provide future proofing in the costings. The SNC has a larger community funding pot, applications will need to be in by 20/1/20. LL to help with the funding process and applications. **Action Clerk** to collate the funds received so far.

## 8. Planning applications and other planning matters

- a. South Norfolk District Council.

2019/2051, 17 West End Geldeston, change of use of land from agricultural to equestrian and erection of timber stables, single storey extension and alterations to bungalow. – (Prop: IA; Sec: JA) all in agreement.

2019/2188, Land South of Little Row, The Street, Geldeston, Erection of detached house with associated landscaping. – There was a tie in the voting. The deciding vote went to the Chairman, due to the position of the house, it was decided to go with a vote of Neutral, which is neither an Approval nor Objection.

Correspondence received – noted.

### **Update on previous applications. SNC updates**

2019/1922 30 The Street.

## 9. Correspondence

- a. To note correspondence sent and received. [correspondence document]  
b. To note additional correspondence.

**Date of next parish meeting:** 8<sup>th</sup> January 2020

10. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

There being no further business the meeting closed at 9.00pm

Signed:

(Chairman) 8<sup>th</sup> January 2020