

GELDESTON PARISH COUNCIL

Minutes of the meeting of the Parish Council

held on Wednesday
11th July 2018, Village Hall
GELDESTON 7.30PM



Parish Councillors present: P. Dawnay (Chairman), A. Norman (Vice-chair person), L. Rowntree, I. Ansell and L. Keep.

1. Chairman's Welcome

- a. To receive apologies for absence. - Cllr Ashe.
- b. To receive declarations of interest other than those registered with South Norfolk District Council. – None.
- c. 2 members of the public were present.

2. Minutes of last meeting

- a. To approve minutes of the meeting held on 9th May 2018. The minutes were proposed as an accurate record. (Prop: LK; Sec: AN), all in agreement.

3. Matters of report and action points

- a. To receive an update on the request for volunteers for the standing speed watch and agree any action. – It was noted it is very difficult to provide the make, model and registration of the car whilst it is speeding past you. There is talk about having a speed watch further down Station Road, the problem will be where the volunteers can safely stand.
- b. To discuss the damage to Heath Road caused by beet lorries – The Clerk has chased the outstanding road surface problems and this has been cancelled by Highways. **Action Clerk** to chase why this has not been done and why it was cancelled.
- c. Update website with the privacy statement, consent form and web privacy statement – The Clerk reported this as being updated before 25th May 2018.
- d. Update website with the data protection policy, and the data information audit – The Clerk reported this as being updated before 25th May 2018.
- e. Update on The Street hedge being planted on the wrong side of the fence – The Clerk reported this and they have acknowledged the mistake, they will be replanted in November.
- f. Update on heavy vehicles using Stockton Road for Kell's Development – The Clerk reported these issues to the developers. They have spoken to the construction contractors, and have had the heavy lorries re-routed.
- g. Update on the disabled car parking space in Kells Way – This has also been cancelled by Highways. **Action Clerk** to chase this up.

4. **Chairperson's report:** none reported

5. **New issues**

- a. Reports from the County Councillors: No Councillors attended the meeting.
- b. **The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only.** The drain around the corner of the hall still not cleared. The pipe is blocked. Cllr Ansell cleared the drain, but the gully and pipe is blocked in Big Row. **Action Clerk** to log a request to get this cleared.
- c. To request all Councillors to check their declaration of interests register at South Norfolk Council and update any changes. – This has been noted. **Action All Councillors.**
- d. Update on the extra administration charges for Came and Co. Insurance – At the time of deciding which premium, it was not noted that there was a £50 administration charge. The Clerk has fought this and they have waived the fee this year. We will need to pay the charge next year.
- e. Update on the situation regarding the play area, and agree any action – One of the residents has taken the initiative and sent out a questionnaire to the village residents. The report is on the website, please refer to this. It was noted by a resident that the survey figures looked good to her, it is about achieving positive results and may make a good funding application. There needs to be sustainability and maintenance. Cllr Norman welcomed the refurbishment of the play area, but the Council should not under estimate the problems with vandalism. It was noted that the play area will remain in the same place. Cllr Norman proposed that there should be a working party set up to discuss and action, have the responsibility as a committee, Cllr Keep volunteered to be on the committee. (Prop: AN; Sec: IA) all in agreement.
The council would like to thank this resident for her help so far.
- f. Update on the archiving, and agree any action: The Clerk reported that she is going through the archiving, JRO has done a excellent job, thank you. There will be a need to buy additional stationery, there is also a need for boxes. It was noted that there would not be a need to scan everything that goes to the records office, as they will scan in.
- g. To receive an update on the river walk: The Council would formerly like to thank those that have done the work on the river walk.
- h. To discuss the Councillor vacancy and agree a way forward: The Council will be having an Election in May 2019. Cllr Ashe has indicated that he would like to step down at this time. We need to get the message across to recruit more councillors, otherwise we could potentially be in threat of a merger with a neighbouring village. A discussion was had about having a table at the village tea garden on 18th August 1-3.30pm, where we can advertise the Council and the vacancy. This was agreed to be a good idea.
- i. To receive an update on the policies that need to be reviewed and agree any action: Financial regulations, Standing Orders, Equality, Communications, Training and Development and Complaints policies, are all up for review. The Clerk reported that the Standing Orders need to be amended for the GDPR, but it is thought that NALC will be issuing a complete new version. It was agreed that we would wait for the new version. It

was also agreed that the Clerk would look at the policies and let the Councillors know if there are any changes.

j. Clerk's report –

Temporary Public Footpath time limit has been extended and the notice is on the noticeboard.

The Clerk has a concern about the councillors using their personal email addresses for Parish duties. There was a discussion on setting up council emails, and the use of cc. and bcc, when sending emails. The Local Council Public Advisory Service has had a few reports of data breaches, some were minor. The problems are mainly to do with emails and the use of personal email addresses.

6. Finance

14/06/2018	HMRC	NI and Tax (June)	DD	41.80
30/06/2018	Salary	Salary June	SO	184.35
11/07/2018	Anglian Water	Allotment water	101066	18.86
11/07/2018	Salary	Mileage and expenses	101067	55.64

(Prop: IA; Sec: LK) all in agreement.

b. Bank balances to 14th June 2018

Community Account	£13,964.85
Business Premium	£ 6,300.57

Noted

c. To receive an update on the budget summary – There was a discussion about the CiL income that we will receive with the new Kell's Development. This could be used towards the new play equipment.

7. Updates from village committees & groups

- Village Hall Management Trustees. – A resident gave an update on the village hall. The 1st Stage is complete, they are now raising funds for the 2nd stage. The internal refurbishment, new doors, radiators, wall lights etc. The hall has been awarded a 5 star rating for catering facilities. The Council would like to thank this resident for all the work she has put in.
- GREEN project. – A report was sent to the Clerk, which consisted of: There is still some work to be done on the playing field hedges and ragwort to be pulled up. The grass is desperately dry over there but will be cut later in the summer as usual. It was noted that at one of the allotments, they have been using a hose pipe.
- Footpath Group. – The river wall is a constant issue.

8. Planning applications and other planning matters

a. South Norfolk District Council. –

2018/1297: land east of Geldeston Hill, 3 bedroom bungalow and detached double garage in part garden of The Knowles with new vehicular access. The vehicle access looks to be in the same place as the previous planning applications and the Council had objected to this before. The visibility for the drive way would be a problem. There would be increased traffic

down this road especially now with the new development. Proposed to recommend Objection (Prop: PD; Sec: LK), all in agreement.

2018/1463: 45 The Street, Reconfiguring and extension. The Council Proposed to recommend Approval (Prop: PD; Sec: LR), all in agreement.

- b. Broads Authority – BA/2018/0198/FUL: Provision of 12 caravan pitches with electric hook up points and bin stores. It was noted that the work has already been done on this, therefore this is a retrospective planning application and not a new one! The land is higher than the marsh land, there is no screening. The Council feels that this is detrimental on the following grounds:

- The 'Dark Skies' which Geldeston is famous for!
- Bats and other protective species
- Visually intrusive in an area of natural beauty
- Grazing landscape.

The Council noted that on the application form there are errors:

- Q11. There is foul sewage in the means of a septic tank. 'not required' was stated.
- Q13. Biodiversity and Geological Conservation: (a) and (b) should have been stated as 'yes' as they are on site. It was been surveyed as a country wildlife site. It is visible from the SSSI and Ramsar sites
- Q14. Existing Use. The land has contamination from previous dumping of toxic materials. The form has stated NO!
- Q24. Site Visit. This site is clearly visible, the form has stated No!

The Council would like to propose recommending Objection. (Prop: LK; Sec: LR), all in agreement.

9. Correspondence

- a. To note correspondence sent and received. Noted

Date of next parish meeting: Wednesday 12th September 2018, 7.30pm

There being no further business the meeting closed at 8.53pm

Signed: (Chairman) 11th July 2018