

# GELDESTON PARISH COUNCIL

## Annual meeting of the Parish Council Held on Wednesday 15<sup>th</sup> May 2019, Village Hall GELDESTON 7.30PM



Parish Councillors present: L. Rowntree, P. Dawney (chairperson), J. Crowfoot and I. Ansell.

1. **To appoint a Chairman:** Cllr Ansell volunteered, this was (Prop: JC; Sec :PD), all in agreement.
2. **To appoint a Vice-Chairman:** At this time there were no volunteers to stand as vice chairman. Hold over to next meeting.
3. **Chairman's Welcome**
  - a. To receive apologies for absence. – Cllr Keep
  - b. To receive declarations of interest other than those registered with South Norfolk District Council. – None. It will be noted that Cllr Ansell is on the Village Hall Committee, Cllr Crowfoot is on the Village Hall Committee, the Church Committee and the editor of the Tidings.
  - c. Members of the public were present. 2 members plus 2 County Councillors.

The new chairman welcomed the new councillor, Cllr Crowfoot. It was noted that we have someone interested in being co-opted.

#### 4. Minutes of last meeting

- a. To approve minutes of the meeting held on 13<sup>th</sup> March 2019. The minutes were carried over as not quorum to vote.

#### 5. Matters of report and action points

- a. To receive an update on the war memorial and agree any action. This project is running in the background.
- b. To receive an update in the request for a map of dog bins in the parish and agree any action. Carried over, one to be put outside the hall, small .pdf in the Tidings and on the website.
- c. To receive an update on the grant forms for the Let's Play project and agree any action. Carried over.
- d. To receive an update on the sunken boats and the floating rubbish and agree any action – The sunken boats will be lifted soon. Broads Authority have taken ownership, so they can be lifted.
- e. To receive an update on the Barclays mandate change and agree any action – Forms have not been received, therefore not processed. This is to be done as soon as possible.

- f. Cllr Bernard to provide a list of councillors regarding the locality grants. This is available on the website.
- g. VL to provide a list of files for the Let's Play Project to be put on the website – details on the website.

**6. Chairman's report:** none reported

**7. New issues**

- a. Reports from the County Councillors:  
 Report from Cllr Stone – No longer the Mayor, she is now heading up the Health Overview and Scrutiny Panel.  
 Hempnall crossroads have been a problem for many years with so many fatalities. Work was started in January 2019.  
 Parish Partnership is available again this year. The results are available for grants awarded for last year. **Action Clerk** to chase this up.  
 All Hallows Hospital which was private for 47 years. The hospital will close and will be developed as a health facility. The residential care home will be run by Norse. Most of the staff will continue to work there.  
 Cllr Bernard reported that since the election there is a period for induction. There is approximately 40% new councillors, some of the younger generation which have been elected on. John Fuller is still in control. The opposition now have places on all the crucial committees.
- b. **The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only.**  
 When will the speedwatch run along Station Road, past Locks Inn? **Action MR** to contact Cllr Ansell, regarding the 'hot spots'.  
 The 30mph speed sign, Cllr Crowfoot has asked Highways to move it, so that it can be seen. Work on the restoration of the lock was started on Monday.
- c. To note the RFO and agree any action – this was noted as Cllr Rowntree. There was a request for some training.
- d. To note the councillor appointment for the finance working party. There is a need to for additional councillors. The working party will be Cllrs Ansell, Dawnay and Rowntree.
- e. To appoint a Health and Safety Officer – Hold over to next meeting. This may not be needed until the new play equipment has been installed.
- f. To receive an update and agree any action, regarding the Internal Audit. The AGAR part of the internal audit report has been filled in, however there is some concerns on the fact that 'the petty cash' option has been ticked, meaning that we have a petty cash account, but we do not.
- g. To approve to exempt ourselves from a limited assurance review as previously agreed, the year before – Defer to next meeting.
- h. To approve the annual governance statement – Defer to next meeting.

- i. To approve the accounting statements and note the Income and Expenditure account to 31/3/19 – Defer to next meeting.
- j. To complete the contact details form for PKF Littlejohn and to note the Rights of Inspection notice – Defer to next meeting
- k. To note the renewal for Clinks Care Farm regarding grass cutting – The Clerk has not heard from Clinks Care Farm, will hold over to next meeting,
- l. Issues from Councillors (for information only) Cllr Crowfoot, reported on the highways maintenance. The lines have been restored along Geldeston Hill and The Street.
- m. Clerk's report: Nothing.

## 8. Finance:

- a. To approve invoices for payment

05/04/2019	ICO	Information Commissioner	<b>DD</b>	35.00
10/04/2019	G Wilcox	water mains repair	<b>101079</b>	40.00
14/04/2019	HMRC	Tax and NI	<b>DD</b>	43.00
28/04/2019	Salary	April salary	<b>SO</b>	184.55
01/05/2019	HMRC	owing from last year	<b>DD</b>	1.00
15/05/2019	Waveney Lower Yare & Lothingland IDB	drainage rates for 19/20	<b>101083</b>	18.86
15/05/2019	L Rowntree	APM expenses	<b>101084</b>	40.78
15/05/2019	T Page	expenses	<b>101085</b>	13.92

(Prop: IA; Sec: JC) all in agreement

- b. Bank balances to 13<sup>th</sup> April 2019  
Community Account £16,769.18  
Business Premium £ 6,309.99
- c. Update on budget – none.

## 9. Updates from village committees & groups

- a. Village Hall Management Trustees: Regular events – music on the green 26<sup>th</sup> May 2019, Village fete 17<sup>th</sup> July.
- b. GREEN project: There is currently 9 paid up members, we have room for 12. A successor is still needed. **Action JRO** to write a brief description of the details of the job and an article for the Tidings.
- c. Let's Play Equipment: Currently working on the final specification. Narrowing down to two companies and designs.

## 10. Planning applications and other planning matters

- a. South Norfolk District Council. –  
2019/0861 Evergreen, 12 Station Road. Erection of front entrance porch. Recommend approval.

2019/0519 Dunburgh Farn, 72 The Street, Retention of workshop and 4x outdoor school spotlights. Recommend approval, although it was noted that Cllr Dawnay had an interest, and is concerned about the direction of the flood lights. Cllr Dawnay to speak to Mandy privately.

- b. Broads Authority – None
- c. Update on previous applications: None

## 11. Correspondence

- a. To note correspondence sent and received

**Date of next parish meeting:** Wednesday 10<sup>th</sup> July 2019, 7.30pm

There being no further business the meeting closed at 8.30

Signed: (Chairman) 10<sup>th</sup> July 2019