



## **GELDESTON PARISH COUNCIL**

### **Meeting of the Parish Council**

### **Minutes**

**Held in the Village Hall  
Wednesday 12<sup>th</sup> September 2024, 7.30PM**

**Parish Councillors present:** Cllr P. Cracknell, Cllr R. Fogerty (Chairman) Cllr S. Salt and Cllr A. Wade (vice chairman).

**Also present:** Tina Newby

#### **1. Welcome**

#### **2. Chairman's Welcome**

- a. To receive apologies for absence. Apologies were received for Cllr Ashfield.
- b. To receive declarations of interest and dispensations: No declarations were declared.
- c. To record the number of members of the public present. 7 members of the public were present.

#### **3. Minutes of last meeting**

The minutes of 10<sup>th</sup> July 2024 were approved as being an accurate record. (Prop: AW; Sec: PC) all in agreement.

#### **4. Matters arising from last meeting and outstanding actions, discuss and agree:**

- a. Environment Agency issue: The contact telephone number has been advertised and the noticeboard, website and Facebook. Cllr Ashfield had reported that the Environment Agency claim they have no money, they say the footpath on the river is the responsibility of South Norfolk Council and the landowners. But Natural England are saying this is impossible to manage the SSSI without input from the Environment Agency and are both looking to Northumberland Water, who extract water at the Barsham bore to make some financial contribution. So no progress, but at least they are discussing it.
- b. Update on Yarmouth Road pavement. There will be a Rangers visit soon and all the issues will be recorded for them to sort out. This has been reported to Norfolk County Council.
- c. To receive an update on the Woodland Trust enquiries. Cllr Fogerty has contacted them, and they are not interested in small pieces of land.

#### **5. To discuss the co-option for the vacancy of Cllr Morton.** The District Council has confirmed that the vacancy can be filled with co-option.

#### **6. Chairperson's report**

Nothing to report.

#### **7. New issues**

Suspend Standing Orders for Reports from the County Councillors and District Councillors.

- a. **Parish 10** - The meeting will be adjourned for public participation, 3 minutes per member for items to be discussed on the agenda only.
- b. Speed Counters along Old Yarmouth Road near the entrance to West End Road. No one knew about these. **Action Clerk** to ask Highways about these and ask for the data.
- c. **Action Clerk** to ask for an additional speed sign by Locks Inn entrance.

Resume Standing Orders.

#### **8. Finance**

- a. To approve invoices for payment

### **Geldeston Parish Council**

#### **Statement of Account @ 11/09/2024**

**b/f from 31/03/2024**

GPC Community Account	£8,089.04	*
Village Park	£9,325.67	**
	<b>£17,414.71</b>	

Running total £17,414.71

### Statement of Account 11th September 2024

Bank Balance @ 10/09/2024

Barclays	Community Acc	£395.70	*
Barclays	Reserves GVP	£9,360.55	**
Unity		£12,774.86	*
Unity	NHP	£9,850.00	
		<b>£32,381.11</b>	

#### Payments to be approved

	REF	Payment	
Apex Signs & Engravings	GVP	£564.00	
PKF Littlejohn	Ext Audit	£252.00	
SNC	Dog Bins	£546.00	
Wages (August) + exp	TN	£373.32	
		<b>£1,735.32</b>	to be approved

#### Cheques between meetings

Clerks Wages July		BACS	£388.52
SNC	1 dog bin	BACS	£21.19
			<b>£409.71</b>

Inclusive

CIL	£281.17
Apex 470 to be refunded by HLF	£470.00
Outstanding monies refunded by HLF	£545.52
Unity NHP	£9,850.00

Total amount of payments to be approved £1735.32. (Prop: PC; Sec: AW) all agreed.

East Suffolk Services have quoted £2,153 for the next financial year. Or £2,267 if the Clumps are fully cut.

- To report on bank accounts and balances. See above statement of accounts.
- To report on the finances and reserves. See above statement of accounts.
- To discuss and agree the External Audit Conclusion Report. PKF Littlejohn External Auditors have completed their report and stated that the AGAR was not accurately

completed before submission for review. Information received from the smaller authority indicates that assets purchased during the year amounting to £4,216 have not been included in Section 2, Box 9 which should be £65,840.

This was noted and will be amended at the end of this financial year 2024-2025.

- e. To discuss and agree to the purchase of a laptop and printer. The Clerk had produced some screenshots of Laptops of interest from Currys. RESOLVED: to purchase a laptop up to a maximum of £400 including software etc. The Clerk did not think it necessary to buy a printer at the moment. The Clerk has reported that the District Councillors will not provide any grant money and Barry Stone emails keep getting rejected. It was noted that the software will have to be renewed annually.

#### **9. To discuss and agree village matters:**

- a. To receive an update on tree issues in the village. The company will come down and do a Pica test, Ultrasound to the Pine tree on the village green in October 2024.
- b. To receive an update on footpaths. Cllr Fogerty has tried to report issues with footpaths, some of them are coming back as duplicates. Yet still nothing has been done. Action Cllr Fogerty Stockton Rectory no bridge on the footpath anymore.
- c. To receive an update on the Lottery and the money that is left, £1015.52. The Clerk has confirmed that the Lottery funding has been completed. Joe agreed to pay for the last sign and the leftover can be used for watering and maintenance. Once monies are in the Bank Account, the Clerk will transfer the money over to Unity and close the Barclays bank accounts.
- d. To discuss the lease of the land in Station Road. There has been no engagement from the trustees of the Poors Trust. They are two years behind on the accounts declarations online.

#### **10. Parish Council items, to discuss and agree,**

- a. Setting up a Finance Working Party and Terms of Reference. RESOLVED to agree the Terms of Reference.
- b. To agree the meeting dates for 2025: 8/1/25, 12/3/25, 14/5/25, 9/7/25, 10/9/25, 12/11/25.
- c. Adopt the Policies and Procedures – no changes RESOLVED to adopt the unchanged policies.
- d. Adopt the Policies and Procedure that have changed:
  - Allotment agreement
  - Financial Regulations – ongoing

The Allotment agreement was approved. (Prop: PC; Sec: ss) all in agreement.

### **11. Updates from village committees & groups**

- a. Village Hall Management Trustees. No update. Delete from future agendas
- b. Report from Locks Inn Management Committee. No update. Delete from future agendas.

### **12. Planning applications and other planning matters**

- a. South Norfolk District Council Planning applications. – no applications
- b. Village Clusters – report update if available. – no update
- c. To discuss any SNC additional planning applications, received before the meeting. - None
- d. Broads Authority Planning Applications. - None
- e. To discuss any additional planning applications for BA, received before the meeting. The Caravan Enforcement issue in Dunburgh has been closed. No action was taken
- f. To receive an update on the Neighbourhood Plan. No update
- g. To receive updates on any enforcement issues. None

### **13. Councillor's issues for information.**

PC spoke about The Street and the paths being littered with pine needles, and the hedge on Geldeston Hill being overgrown. **Action Clerk** to report these.

Rectory Driveway: - Mr Rowntree has advised that he has submitted an application to have the driveway, as far as the church car park entrance recognised as a permissive footpath. We are told that a revised notice on the house sign will be placed in due course.

Speedwatch to be discussed at next meeting.

Risk Management to be discussed at next meeting.

### **14. Correspondence for information.**

Date of next parish meeting: 13<sup>th</sup> November 2024, 7.30pm

Meeting closed at 9.15pm

### **15. Admission to meetings:**

**ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE**

**TRANSACTIONED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING  
CONSIDERATION OF THE REMAINING MATTERS.**

16. Nothing was discussed at this point in the meeting.