

GELDESTON PARISH COUNCIL

Meeting of the Parish Council Held on Wednesday 8th January 2020, Village Hall GELDESTON 7.30PM



Parish Councillors present: I. Ansell (chairman), J. Ashfield, P. Dawnay, L. Keep and L. Rowntree

1. Chairman's Welcome:

- a. To receive apologies for absence. – Cllr Crowfoot did not attend.
- b. To receive declarations of interest other than those registered with South Norfolk District Council. – None. *It has been noted that Cllr Ansell is on the Village Hall Committee, Cllr Crowfoot is on the Village Hall Committee, the Church Committee and the editor of the Tidings.*
Cllrs Keep and Rowntree declared an interest in 4l.
- c. Members of the public were present. 5 members and 2 District Councillors.

2. Minutes of last meeting:

- a. To approve minutes of the meeting held on 13th November 2019. The minutes are proposed as being an accurate record (Prop: JA; Sec: LK), 3 in agreement, 2 abstained.

3. New Councillor Vacancy.

- a. To discuss and agree the co-option for the vacancy of Councillor for the Parish Council: D. Shave mentioned that since he has moved into the area, he has had an active interest. (Prop: JA; Sec: LR), all in agreement.
- b. Signing of the Acceptance of Office: The form was duly signed.
- c. Welcome the new councillor. Cllr Ansell welcomed Cllr Shave.

4. Matters arising from last meeting, report and action points

- a. To receive an update on the war memorial and agree any action. – Ongoing. Clerk this year. Running in the background.
- b. To receive an update on the request for a map of dog bins in the parish and agree any action. **Action Cllr Ansell** to laminate once the new dog bin is added to it.
- c. To receive an update on the Barclays mandate change and BACS payments and agree any action. Clerk has another form to fill in and will try again. Old Councillors are still active.
- d. To receive an update on the return of the street library and agree any action. Cllr Rowntree reported that we are waiting on quotes.

- e. Cllr Ansell to provide a list of fencing contractors for the Lets Play Project. Cllr Keep is getting quotes on fencing around the area.
- f. To receive an update from the Clerk, regarding the purchase of an additional dog bin in the Church area and agree any action. This has been ordered, cost is £142.24
- g. To receive an update regarding the incident in Yarmouth Road. An update from Cllrs Ansell and Crowfoot regarding the letter to Highways. Police safety report has stated that the car driver was not at fault. **Action Cllr Crowfoot**, the letter to go to Highways is still outstanding.
- h. The Clerk to write to Clink Care Farm with Cllr Crowfoot's concerns about cutting the grass. Clerk will write them soon. Email has stated that last year 5 – 6 times. It was noted that they now carry out some small scale landscape projects for other parishes, such as lifting tree branches, hedge cutting, shrub pruning, treating and repairing benches, planting spring flowering bulbs.
- i. Cllr Crowfoot to provide an update regarding the loose stones at Kells Way footpath. Outstanding Cllr Crowfoot not present.
- j. Cllr Ansell to provide an update regarding Stockton Road mirror installation. Cllr Ansell still waiting for a reply.
- k. To receive updates on the outstanding items under the public forum:
 Stockton Hill, drain area all blocked up by the junction – Cllr Crowfoot to provide an update.
 Church Yard hedge cuttings not removed – Cllr Crowfoot to provide an update.
 The Village sign to be taken down – Cllr Ansell has removed the sign and stored it over the winter.
 The request for a dropped kerb by the disabled entrance on the village hall. This is outstanding, await Village Hall Committee.
 Hedge cuttings in Station Road – There has been no update. Cllr Ansell will tidy up with the help of residents.
- l. To receive an update on the Potholes in the Old Rectory, and agree any quotes obtained: One quote has been received and we wait 2 more quotes.
- m. To receive an update on the SAM2 and the Clerk to update the website. Memorandum of Understanding will be put on the website. It was discussed as to whether the Speed Watch would still be needed. Decided to be a good idea to work together. **Action Cllr Ansell** to provide simple bar charts and send to Cllr Dawnay's wife.

5. **Chairperson's report:** Nothing was discussed.

6. New issues

- a. Reports from the County Councillors. Cllr Bernard gave his report. This is on the website.
- b. **The meeting will be adjourned for public participation (maximum 10 minutes) for items to be discussed on the Agenda only:**
 The Oak tree has been felled, the wood is available for collection if anyone wants it.

A seal has been noticed by Locks Inn.

- c. To discuss to adopt the Internal Auditor for the next year. Clerk has finally sourced Heelis and Lodge Auditors, at the rate of £128 drop off, courier £158, visit £173. The Clerk has offered to deliver the accounts. Proposed to accept £128. (Prop: LK; Sec: LR) all in agreement.
- d. To agree the budget requirements for next year and the Precept. The working party had produced the spreadsheet. The rest of the Councillors took some time to look at the spreadsheet. It was agreed to accept the 4% increase, bringing the precept total to £6840.00 and Band D total to £40.24 per year. (Prop: JA; Sec: LR) 5 in agreement, 1 abstained.
- e. To review and adopt the Grievance Policy and Safeguarding Policy. Cllr Rowntree had suggested a few minor changes. The policies were then agreed. (Prop: IA; Sec: LR) 5 in agreement, 1 abstained.
- f. To receive an update on the councillors training. Cllr Crowfoot's training is still outstanding. Cllr Shave will need some training now. **Action Clerk** to email Cllrs Crowfoot and Shave, a list of dates.
- g. Issues from Councillors (for information only): Cllr Ashfield, asked who 'was the leader of the Composting Group?' It was confirmed that M Fenwick was in charge.
- h. Clerk's report (for information only): Nothing to report

7. Finance

- a. To approve invoices for payment.

14/11/2019	HMRC	Tax and NI	SO	53.00
28/11/2019	Tina Page	November Salary	SO	228.13
20/12/2019	HMRC	Tax and NI	SO	53.00
27/12/2019	Tina Page	December Salary	SO	228.13
08/01/2020	South Norfolk Council	Dog Bins	xx	384.48
08/01/2020	Conservation Works Ltd	Leaning Oak tree	xx	180.00

And to agree any additional payments by the meeting date. None
(Prop: IA; Sec: LK) all in agreement.

- b. Bank balances to 31st December 2019.

Community Account £13,729.86

Business Premium £24,653.59 [*CiL money has been transferred, as ring fenced for the Let's Play Project*]

- c. To receive an update on the budget summary: The Clerk reported that the budget is on target.
- d. To receive approval of the outstanding bank reconciliations this year and agree any action. It was agreed that the bank reconciliations will be signed off on a quarterly basis.

8. Updates from village committees & groups

- a. Village Hall Management Trustees: The Village Hall is self-efficient now, so well done to everyone involved.
- b. GREEN project: Is looking for volunteers.
- c. Let's Play Project.
 - Outstanding Grant Forms. Will be applying for the postcode lottery.
 - Outstanding quotes and agree any action

9. Planning applications and other planning matters

- a. South Norfolk District Council.
2019/2514 15 West End, Alterations and removal of bay windows to front elevation, single storey rear extension and remodel internal layout. No Objections. Proposed to recommend Approval (Prop: IA; Sec: JA) all in agreement.
- b. **Update on previous applications. SNC updates**
2019/1922 30 The Street. *Pending consideration*
2019/2051 17 West End *approved*
2019/2188 Land South of Little Row *withdrawn*

10. Correspondence

- a. To note correspondence sent and received. [correspondence document]
 - To discuss the Neighbourhood Plan and agree any action. The idea of a Neighbourhood plan was discussed. **Action D Cllr Brown** will provide more information on starting this.
- b. To note additional correspondence. None

Date of next parish meeting: 11th March 2020

11. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

There being no further business the meeting closed at 8.30pm

Signed: (Chairman) 11th March 2020